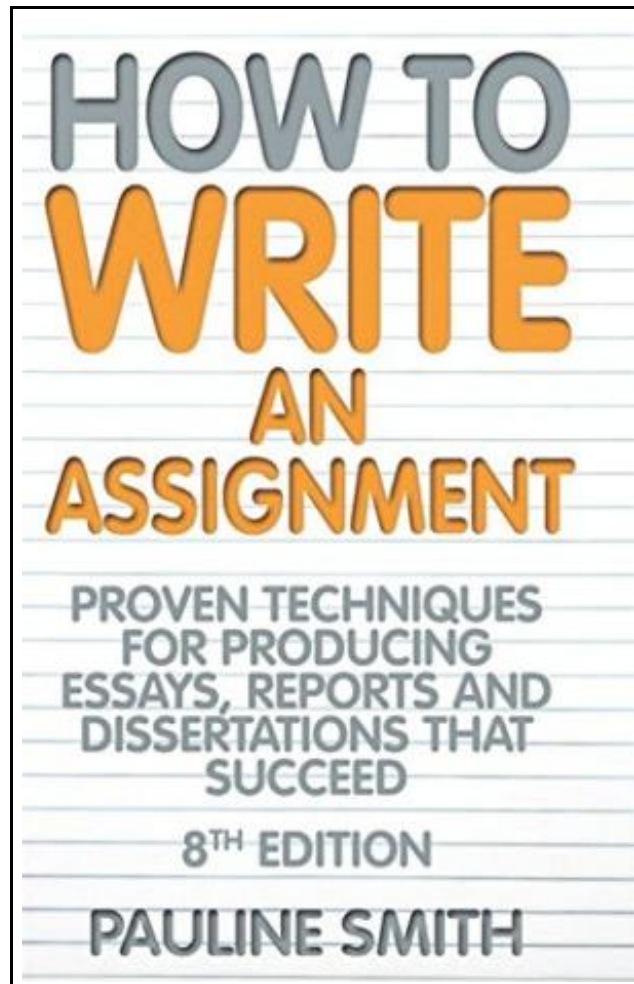


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Little, Brown Book Group, United Kingdom, 2011. Paperback. Book Condition: New. 8th Revised edition. 230 x 152 mm. Language: English . Brand New Book. This practical guide, written by a chief examiner, gives you the tools and planning techniques for making light work of assignments, essays, reports and dissertations. It covers:

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- Presenting the final assignment

Examples and mini case studies show the difference between good and bad practice. Self-evaluation exercises ensure you stay on the right track. Contents: List of Illustrations; Preface; 1. What is an assignment?; 2. Making the right start; 3. Analysing the title question or brief; 4. How to plan and take notes; 5. Drafting the structure; 6. Improving your style; 7. Presenting your final assignment; 8. Improving through reflection; 9. Where are you now?; Glossary; Further reading; Index.



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